MONROE BOARD OF FINANCE  
Monroe, Connecticut  

Meeting Minutes  
March 18, 2015  

Present:  
Chairman Michael Manjos  
Board Member Debra Dutches  
Board Member Carl Ferraro  
Board Member John Ostaszewski  

Also present:  
First Selectman Steve Vavrek  
Interim Finance Director Ron Bunovsky, Jr.  
Deputy Finance Director Heidi Meade  

Absent:  
Vice-Chairman Scott Ownes  
Board Member Ted Quinlan  
Tax Collector Manny Cambra  

CALL TO ORDER–Chairman Manjos called the meeting to order at 7:30 p.m.  

REVIEW OF MINUTES  

Motion to Approve the Public Hearing Minutes/Voting Record of March 10, 2015  
Motion: (D. Dutches)  
To approve the minutes and voting record of March 10, 2015  
Second: (J. Ostaszewski)  
Discussion: None  
Motion passed 4-0  

Motion to Approve the Special Meeting Minutes/Voting Record of March 10, 2015  
Motion: (D. Dutches)  
To approve the special meeting minutes and voting record of March 10, 2015  
Second: (C. Ferraro)  
Discussion: None  
Motion passed 4-0  

FIRST SELECTMAN’S COMMUNICATIONS–First Selectman Vavrek thanked the Board for their diligence on the budget.  

PUBLIC PARTICIPATION–Steve Kirsch thanked the Board for the opportunity to participate in the workshops and meetings; he added there have been improvements in
transparency and that the joint sessions between Town Council and the Board of Finance have been beneficial. Mr. Kirsch reiterated a request that each department provide an organizational chart to accompany their budgets and he added that department heads should attend the relevant meetings and workshops to answer questions and concerns.

EXECUTIVE SESSION—There was none at tonight’s meeting.

NEW BUSINESS

Motion to Approve the Personal Property Suspense List Recommendations
Motion: (J. Ostaszewski)
To approve the recommendations
Second: (D. Dutches)
Discussion: None
Motion passed 4-0

Motion to Approve the Motor Vehicle Suspense List Recommendations
Motion: (J. Ostaszewski)
To approve the recommendations
Second: (D. Dutches)
Discussion: None
Motion passed 4-0

Motion to Approve the Old Credit Balances
Motion: (J. Ostaszewski)
To approve the balances
Second: (D. Dutches)
Discussion: None
Motion passed 4-0

REVENUE:

2015-2016 Budget

Motion to Approve
Motion: (D. Dutches)
MOTION TO APPROVE the Board of Education revenue deposited to the General Fund of $6,623,738 for 2015-2016.
Second: (J. Ostaszewski)
Motion passed 4-0

Motion to Approve
Motion: (J. Ostaszewski)
MOTION TO APPROVE the Board of Education Contra Accounts anticipated revenue of $523,510 for 2015-2016.
Second: (M. Manjos)
Motion passed 4-0

Motion to Approve
Motion: (M. Manjos)
MOTION TO APPROVE the Board of Education State Grant Budget anticipated revenue of $1,644,933 for 2015-2016.
Second: (C. Ferraro)
Motion passed 4-0

Motion to Approve
Motion: (C. Ferraro)
MOTION TO APPROVE the Municipal anticipated income from general sources budget of $2,156,866 for 2015-2016.
Second: (D. Dutches)
Motion passed 4-0

Motion to Approve
Motion: (D. Dutches)
MOTION TO APPROVE the Operating Transfer from the Lillian Wilton Parks and Recreation Reserve budget of $403,645 for 2015-2016.
Second: (J. Ostaszewski)
Motion passed 4-0

EXPENDITURES

Motion to Approve
Motion: (J. Ostaszewski)
MOTION TO APPROVE the Board of Education Budget of $53,898,755 for 2015-2016.
Second: (M. Manjos)
Motion passed 4-0

Motion to Approve
Motion: (M. Manjos)
MOTION TO APPROVE the Board of Education Contra Accounts anticipated expenditures of $523,510 for 2015-2016.
Second: (C. Ferraro)
Motion passed 4-0

Motion to Approve
Motion: (C. Ferraro)
MOTION TO APPROVE the Board of Education State Grant Budget anticipated expenditures of $1,644,933 for 2015-2016.
Second: (D. Dutches)
Motion passed 4-0
Motion to Approve
Motion: (D. Dutches)
MOTION TO APPROVE the Municipal Expenditure Budget of $21,367,947 for 2015-2016.
Second: (J. Ostaszewski)
Motion passed 4-0

Motion to Approve
Motion: (J. Ostaszewski)
MOTION TO APPROVE the Municipal/Debt Service of $6,021,261 for 2015-2016.
Second: (M. Manjos)
Motion passed 4-0

Motion to Approve
Motion: (M. Manjos)
MOTION TO APPROVE the Capital Project for Parks and Recreation budget of $403,645 for 2015-2016.
Second: (C. Ferraro)
Motion passed 4-0

EXPENDITURES:

Motion to Approve
Motion: (C. Ferraro)
MOTION TO APPROVE the Reserve for EMS Capital Items of $75,000 for 2015-2016.
Second: (D. Dutches)
Motion passed 4-0

Motion to Approve
Motion: (D. Dutches)
MOTION TO APPROVE the Replacement Equipment Budget of $200,000 for 2015-2016.
Second: (J. Ostaszewski)
Motion passed 4-0

Motion to Approve
Motion: (J. Ostaszewski)
MOTION TO APPROVE the Fund Equity (Revaluation) of $70,000 for 2015-2016.
Second: (M. Manjos)
Motion passed 4-0

Motion to Approve
Motion: (M. Manjos)
MOTION TO APPROVE the Internal Service Fund Budget of $20,000 for 2015-2016. 
Second: (C. Ferraro) 
Motion passed 4-0

MOTION TO APPROVE the Monroe Plan of Conservation and Development Budget of $30,000 for 2015-2016. 
Second: (D. Dutches) 
Motion passed 4-0

SOURCES OF FUNDING:

MOTION TO APPROVE Undesignated Fund Balance of $0 for 2015-2016. 
Second: (J. Ostaszewski) 
Motion passed 4-0

MOTION TO APPROVE funding by Supplemental Taxes of $450,000 for 2015-2016. 
Second: (M. Manjos) 
Motion passed 4-0

MOTION TO APPROVE funding by Operating Transfers of $0 for 2015-2016. 
Second: (C. Ferraro) 
Motion passed 4-0

MOTION TO APPROVE the Amount to be funded by Prior Year Taxes of $450,000 for 2015-2016. 
Second: (D. Dutches) 
Motion passed 4-0

MOTION TO APPROVE the Amount to be funded by Current Taxes of
$72,002,358 for 2015-2016.
Second: (J. Ostaszewski)
Motion passed 4-0

COLLECTION RATE:

**Motion to Approve**

Motion: (J. Ostaszewski)
MOTION TO APPROVE a Collection Rate of 98.5 percent for 2015-2016.
Second: (M. Manjosa)
Motion passed 4-0

MILL RATE:

**Motion to Approve**

Motion: (M. Manjosa)
MOTION TO APPROVE a Mill Rate of 34.41 for 2015-2016.
Second: (C. Ferraro)
Motion passed 4-0

**Motion to Amend the Agenda to include a discussion on the RFP**

Motion: (D. Dutches)
To amend the agenda
Second: (C. Ferraro)
Discussion: The Board agreed to have meeting with the RFP finalists on April 9, 2015
Motion passed 4-0

OLD BUSINESS-There was no Old Business discussed at tonight’s meeting.

REVIEW OF FINANCIAL REPORTS-There was no discussion at tonight’s meeting.

BOARD OF EDUCATION CORRESPONDENCE-There was no discussion at tonight’s meeting.

**Motion to Adjourn at 8:30 p.m.**

Motion: (C. Ferraro)
Motion to adjourn
Second: (J. Ostaszewski)
Discussion: None
Motion passed 4-0
Respectfully submitted,

Diane Behringer
Board of Finance Clerk