



FINANCIAL GUARANTEE BOND FORM – TOWN OF MONROE

BOND NO. B – _____ – _____

BOND APPLICANT INFORMATION

Project Name: _____ Project Address: _____

Developer/Applicant: _____ Phone: _____

Mailing Address: _____ Email: _____

Owner: _____ Phone: _____

Mailing Address: _____ Email: _____

APPLICATION TO BE BONDED	Approval Date	Application No.	File #
<input type="checkbox"/> Planning and Zoning Commission Approval	_____	_____	_____
<input type="checkbox"/> Inland Wetlands Commission / Agent Approval	_____	_____	_____
<input type="checkbox"/> Conditional Zoning Certificate of Compliance*	_____	_____	_____
<input type="checkbox"/> Conditional Single-Family Certificate of Occupancy	_____	_____	_____
<input type="checkbox"/> Other _____	_____	_____	_____

**Subject to Planning and Zoning Commission Approval per Zoning §7.4.2C and §8.1.7.*

BONDING INFORMATION

Bond Amount: \$ _____ Effective Date: _____ *Termination requires official written Town release.*

Bond Type: Letter of Credit Certified Check Surety Personal Check* Other _____

**Maximum amount of \$2,000.00; Payable to the Town of Monroe; Include DMV License # or Tax ID # and phone #.*

Issued through: _____

Issuing Entity

Account ID

Taxpayer ID Number: _____

Business Tax I.D.

DMV License # (non-business)

ACCEPTANCE OF BOND

Receipt of Bond: _____						FOR OFFICE USE ONLY
<i>Permit Department</i>	<i>Date</i>	<i>Finance Acceptance</i>	<i>Date</i>			
RELEASE OF BOND REQUEST*						
<input type="checkbox"/> PARTIAL RELEASE OF BOND	<i>from \$</i> _____	<i>by \$</i> _____	<i>to \$</i> _____			
<i>Tax Collector Signature</i>	<i>Date</i>	<i>Permit Department</i>	<i>Date</i>	<i>Finance Department</i>	<i>Date</i>	
<input type="checkbox"/> FINAL FULL RELEASE OF BOND	<i>from \$</i> _____	<i>by \$</i> _____	<i>to \$</i> _____			
<i>Tax Collector Signature</i>	<i>Date</i>	<i>Permit Department</i>	<i>Date</i>	<i>Finance Department</i>	<i>Date</i>	

**Release of Bond can take up to a 45 days following approval by permit agency authorizing release of partial or final full bond.*